

Memorandum of Understanding (MoU)

Between

Institute of Development Studies and Sustainability at United International University (UIU) and CBM, Bangladesh Coordination Office (BCO).

This Memorandum of Understanding (MOU) is executed on this day of 01 February 2020.

Institute of Development Studies and Sustainability (IDSS) of United International University (UIU) jointly with a number of Co-Organizers organize the International Conference on Sustainable Development (ICSD) in every February.

CBM International, Bangladesh Coordination Office as a Co-Organizer of "The International Conference on Sustainable Development" will participate and facilitate in arranging the conference successfully on February 18-19 February 2020.

1st Party

CBM is a Christian international development organization working for the promotion, protection and full enjoyment of all human rights and fundamental freedom of people with disabilities having its country office at House 12, Road 2/A, Block F, Banani, Dhaka 1213, Bangladesh represented by its Country Director Muhammad Mushfiqul Wara or his Representatives.

2nd Party

Institute of Development Studies and Sustainability (IDSS) at United International University (UIU) a private university with the approval of the Ministry of Education, Government of the People's Republic of Bangladesh, located at United City, Madani Avenue, Badda, Dhaka 1212

CBM since 1972 has been working in partnership with government, local non-governmental and disabled people's organizations for the promotion, protection and full enjoyment of all human rights and fundamental freedom of people with disabilities in Bangladesh. Currently CBM Bangladesh Country Office is implementing development and humanitarian response interventions with particular focus on access to health and education services, inclusive health care through mainstream health system, skills development and livelihood improvement, comprehensive community based inclusive development, advocacy and empowerment, disability inclusive disaster risk reduction and emergency response. CBM BCO is working to bring holistic change in the lives of persons with disabilities through multidimensional engagement with GOs, NGOs, INGOs and academic institutions.

IDSS of UIU is devoted to interdisciplinary research, quality higher education, producing and disseminating knowledge, engaging in collaborative research with universities and research centers, and organizing actions to promote the greening of Bangladesh. "Sustainable Development" is a core value of IDSS of UIU. The IDSS recognizes that all societies struggle with heterogeneities, conflicts and complexities of development and interventions, and thus require special efforts to develop knowledge-based societies. IDSS of UIU research and academic initiatives attempt to address these ambiguities in knowledge - from positively impacting people's livelihoods, using new and traditional practices, and effecting national sustainable development policies. Particularly interested to conduct research work with Disabled Persons Organizations (DPOs) representing persons with disabilities among the most vulnerable, marginalized, socially excluded communities.

NOW, THEREFORE, the parties hereby enter into a non-exclusive agreement as follows:

Article 1. Purpose and Scope

The purpose of this Memorandum is to outline Terms of Reference (TOR) for establishing a cooperation agreement between IDSS-UIU and CBM International, for collaboration and mutual support for future continuation of two organizations' work on issues of disability and sustainable development. This MoU particularly sets out the scope of engagement in arranging 4th International Conference on Sustainable Development as organizer.

Article 2. Agreement to Cooperate

The parties agree to work together in promoting and protecting the rights of persons with disabilities in Bangladesh and to promote sustainable development practices among persons with disabilities. Building capacity of the DPO members or any Person with Disability, in such a situation where marginalized society lacks knowledge, research based evidences, which explores and documents practices of sustainable development. Both the organizations will find out a way to address issues of persons with disability, sustainable use of resources, and building capacity for diversified livelihoods. Both parties also agreed to exchange technical expertise (on disability issue and sustainable development issue) to each other.

Article 3. Location and Beneficiary Communities

The parties will initially work together with persons with disabilities and DPOs for collaboration in promoting and protecting the rights of persons with disabilities in CBM's working areas which currently covers across the country through its direct project interventions and DPO networks and will continue the collaboration as the parties broaden their scope of work with the increase in the number of working focus over the years in the future.

Article 4. Scope and Responsibilities

CBM and IDSS-UIU agree to undertake common activities within the two organizations.

The present Agreement aims to set out the respective roles and responsibilities of CBM and IDSS-UIU.

Article 5. Nature of co-operation

The MOU is designed to achieve the following aims:

✓ Overall objective: To contribute to the implementation of inclusion and sustainable development of persons with disabilities and the DPOs in accordance with the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD)

✓ Specific objective: To improve access to sustainable development practices for persons with disabilities in Bangladesh through research and documentation, capacity development and use of resources of those concerned (DPOs, children or adults with disabilities, and their families, service providers and staff, etc.).

Article 6. Specific responsibilities:

Section 6.01 IDSS of UIU will provide the following support and services:

- (a) Sharing information on findings of research/studies, publications and other documents(education materials) of IDSS, UIU and its affiliated/partner organizations on sustainable development practices and on the ground experiences
- (b) Provide technical support and expertise on inclusive and sustainable development practices for DPO members/persons with disability
- (c) Provide technical support and resource person for the capacity building training of CBM staffs and DPO/DPO network leaders
- (d) Provide support as co-partner to design and implement sustainable development programs/projects for persons with disability
- (e) Provide technical support and participate in National Advocacy related activities on disability issues and sustainable livelihoods related issues.

- (f) Provide technical support to relevant research/study to be used as evidence for policy advocacy with law maker, policy maker and to raise voices of marginalized and CSOs
- (g) Provide partnership support in organizing forums, seminar, dialogue etc. in the areas of mainstreaming the disability in SDGs implementation processes.

Section 6.02 CBM will provide the following support and services:

- (a) Share information and experiences related to CBM's work with persons with disability and DPOs
- (b) Provide necessary technical support to persons with disabilities/OPDs/DPOs practicing sustainable development in CBM's working area
- (c) Provide logistical and management support to IDSS, UIU in arranging any events related to dissemination of research findings and advocacy
- (d) Provide field level support jointly with IDSS, UIU for conducting research involving OPDs/DPOs and persons with disabilities
- (e) Participate in capacity building activities for staffs, service providers and DPO members/leaders, social development practitioners/activists at the working areas
- (f) Share disability related technical expertise with IDSS, UIU training facilitation, session lectures, field work support to appropriate student groups
- (g) Provide technical support towards creating disabled friendly UIU campus
- (h) Provide support in creating disability awareness among students and teachers
- (i) Provide the UIU students with opportunities of field work for internship or as part of academic purpose in CBM's field/projects
- (j) Provide the UIU Students' Clubs to join voluntary work
- (k) Provide technical assistance to build capacity of teaching on disability issues.

The above support provisioning will depend on the resource, time availability and based on mutual discussions between the parties. Besides, both the organizations if agree in any common understanding may jointly develop and submit project proposal/research proposal to any donor partner/s

Article 7. Settlement of Disputes

Every effort shall be made to resolve any dispute arising in connection with this MOU in an amicable and informal manner.

Article 6: Duration

This MOU becomes effective from 01 February, 2020 and will remain in place until both the parties wish to discontinue the cooperation agreement. Both the parties agree to sit and discuss on issues arising in implementation of the cooperation agreement and to have necessary amendment/changes, if require in agreement of both parties.

General Provisions

- (a) This MoU may be amended or modified by written agreement by the duly authorized representatives of both Parties
- (b) Either Party may terminate or suspend this MoU by giving 30 (thirty) days written notice. Termination of this MoU will terminate all responsibilities of the Parties on and after the date of termination
- (c) This MoU does not mean or intend to have any financial benefits/implication on either the party. Each party is responsible to carry out its specific roles and responsibilities in accordance with its own capacity and resources.

Article 8. Confidentiality and ethics

- (a) The parties shall respect each other's philosophy and ethical principles and values
- (b) The two parties shall respect, in accordance with the professional codes of ethics and the legislation in force in Bangladesh, the confidentiality of the documents produced for whatever reason in relation to the Project and of the work and reflections discussions of the management.
- (c) The parties hereby agree on the need to act in keeping with the rules of CBM and UIU concerning the protection of beneficiaries against sexual abuse and CBM's 'safeguarding children and adults-at-risk policy'.

Article 9. Budget:

- (a) The total cost of the program will be borne by IDSS, UIU. However, in the capacity of Co-organizer CBM, Bangladesh Coordination Office will contribute:

- (b) **Price and payment schedule:**

Particulars:	Total in TK.	Remarks
50,000.00	50,000.00	Including VAT & Tax NA

- (c) Payment: Payment will be made through account payee cheque or bank transfer in favor of the following -

Bank Details:

Name of account: UIU-ICSD

Bank name: Dutch Bangla Bank Ltd

Bank address: Satmasjid Road Branch, Dhanmondi, Dhaka 1209, Bangladesh

Account number: A/C number 171.120.2389

IN WITNESS WHEREOF, the Parties, acting through their duly authorized representatives, have caused this Memorandum of Understanding to be signed in their names below:



Muhammad Mushfiqul Wara
Country Director,
Country Coordination Office, Bangladesh,
CBM International



Hamidul Haq. PhD, WUR
Professor and Director,
Institute of development studies and
Sustainability (IDSS),
United International University (UIU)